

Counseling Psychology Program - Department of Educational Psychology
DOCTORAL QUALIFYING EXAM REGISTRATION FORM

Complete this form electronically, then have your dissertation chair sign at bottom.

Name: _____ Date: _____

I intend to take prelims during (semester and year): _____

E-mail Address for Written Prelim Question Distribution: _____

Have you previously taken prelims: **yes** **no**

If yes, have you submitted a remediation plan: yes no

Continue to 5 & 6.

To be eligible to take the counseling psychology prelim exam, you must have completed the following:

1. **Successfully Completed Pre-Dissertation Research Project & Received Faculty Approval**

Date approved Pre-Dissertation Research Project or thesis (final): _____

2. I have taken all of the required core courses outlined in the Prelim Guide: **yes** **no**

3. **Organized a Doctoral Supervisory Committee (Page 2)**

Date Submitted to and/or approved by Department: _____

(May be pending. Turn in **copy** of completed materials with this form.)

4. **Filed your Program of Studies for the Ph.D. Degree (Page 3)**

Date accepted by Department: _____

(May be pending. Turn in **copy** with this form.)

5. **Do you have any outstanding incompletes on your course of study?**

Further, do you have any incompletes that have turned, by default, to an E grade, nor any grades below a B- minus in a required course: **yes** **no**

If yes, explain on a separate sheet and include confirmation of request of grade change.

6. **Endorsed to take the Prelim Exam by your advisor (pending completion of above)**

Dissertation Chair's Signature: _____

Date

If retaking one or more exam items, attach approved remediation plan and letter documenting your adherence to that plan, along with your advisor's approval of the plan.

Return this form, supporting documentation as noted above, and an Unofficial Transcript to the Prelim Director electronically (joanna.drinane@utah.edu) and to Laethan Lappin (laethan.lappin@utah.edu) by date specified.

STUDENT'S SUPERVISORY COMMITTEE:

Doctoral supervisory committees consist of five faculty members, the majority of whom must be tenure-line faculty in the student's major department. One member of the supervisory committee must be from another department.

COMMITTEE:

Chair _____

Member _____

Member _____

Member _____

Member _____

